

Henry Ford Academy: Alameda School for Art + Design

Shadow Day Request Form

for incoming or interested 8th, 9th and 10th graders

All Shadow Day participants must complete and turn in this Request Form by email, to aflores@thealamedaschool.org before requested shadow day.

To get a first-hand look at Henry Ford High School, we encourage 8th, 9th and 10th grade students to spend a day with us!

During a **Shadow Day**, visiting students are paired with a current student (shadowee) who will serve as the visitor's (shadow's) personal guide for the day from 8am – 4pm. We have found that visitors who participate in this unique **Shadow Day** experience are less apprehensive about their pending high school experience.

Shadow Days for the 2011-2012 school year will commence on Thursday, January 27th, 2011 and continue every 2nd and 4th Thursday of the Month, through May 26th.

Date Requested for Visit _____ - _____ - _____ (Month/Day/Year)

Month 2011	2nd Thursday	4th Thursday
January		27th
February	10th	24th
March	10th	24th
April	14th	28th
May	12th	26th

Shadow Student Name: _____ Current Grade Level: _____
(8th -11th)

Name of Current School: _____

Parent/Guardian Name: _____ E-mail: _____

Best Contact Phone #: _____

To complete the Shadow Day Request form, turn it in to Anel I. Flores, the Director of Creativity and Design, before the intended visiting day at aflores@thealamedaschool.org or in person. If you have any questions or concerns, please call or email any questions to her at the above email or phone number, 210/316-7029.

On the day of the visit, students must check in at the front office, no later than 7:45 a.m. and turn in the **Shadow Day Permission Slip form, below. Students are encouraged to bring their lunch or purchase lunch for \$1.75.**

To be turned in completed, on the Student Shadow day to the front office.

HFA: ASA+D Shadow Day Permission Slip Form

Student Information

Student Name: _____ (First) _____ (last)

Current Grade Level: 8th 9th 10th (Circle)

Name of Current School: _____

Date Requested for Visit ____ - ____ - ____ (Month/Day/Year)

Month 2011	2nd Thursday	4th Thursday
January		27th
February	10th	24th
March	10th	24th
April	14th	28th
May	12th	26th

Do you know a current HFA student that you want as a shadowee for the day? Please enter his/her name: HFA Student Name: _____ Grade Level: _____

Shadow Parent/Guardian Information

Parent/Guardian Name: _____

E-mail: _____ Best Contact Phone #: _____

- On the day of the visit, shadow students must register in the main office no later than 7:45 AM and turn in the signed Shadow Day permission slip form.
- Guests are expected to abide by the HFA Social Contract.
 - "At HFA, everyone will treat each other professionally.
 - We will be: fair, respectful, honorable, trusting, collaborative, empathetic, understanding and humble."

In turn, shadow students will be assigned to a current HFA student, who will serve as his/her shadowee throughout the day, from 8 am to 4pm.

I agree to the above guidelines for HFA: ASA+D Shadow Day.

Parent/Guardian Signature

Date

Student Signature

Date

FOR OFFICE USE ONLY:

Student Shadowee _____ Grade _____